

Department of Education

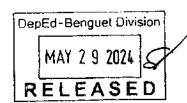
Schools Division of Benguet

28 May 2024

DIVISION MEMORANDUM No. <u>183</u> s. <u>2024</u>

CONDUCT OF ONSITE STAFFING INVENTORY

TO: Chiefs of Divisions
Public Schools District Supervisors/In-charge
Elementary and Secondary School heads
All Others Concerned



- 1. In view of DM-OUHROD-2024-0952 re: Advance Information on the Creation and Deployment of New Teaching Items and School-Based Administrative Officer II items for School Year (SY) 2024-2025, this office in tandem with the Schools Governance and Operations Division, and Curriculum Implementation Division will conduct onsite staffing inventory to ensure that these newly created items will be deployed to address staffing gaps.
- 2. The participants in this activity shall be all the PSDs/PSDIs, School Heads, AOIIs, AOIV of Implementing Units and selected personnel from the Division Office.
- 3. All School Heads together with their support staff shall download and fill in the template that can be downloaded in https://tinyurl.com/t9urkp5h. These templates will be used during the inventory, two (2) copies shall be submitted to the Division Office through the personnel section on or before June 03, 2024. In addition, for Secondary schools, ensure that the PSIPOP is updated.

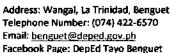
Annex A-For Elementary
Annexes B&C-For Junior High School
Annexes D&E-For Senior High School
Annexes F&G-For Integrated Schools

4. The schedule for the inventory and validation for Secondary will be on June 04, 2024, 8:00 AM to 5:00 PM at the SDO-Adivay Hall while the inventory and validation for Elementary to be conducted at the District Offices shall be as follows:















Department of Education

Schools Division of Benguet

Date	District	Inventory Team
June 10, 2024(AM)	Bokod District	Sally L. Banaken-Ullalim
June 10, 2024(PM)	Kabayan District	Lucio B. Alawas
June 11, 2024 (AM)	Buguias District	Jeanette I. Kiong
June 11, 2024 (PM)	Mankayan District	Jardson S. Onio
June 13, 2024 (AM)	Bakun District	Merlyn Conchita O. de
June 13, 2024 (PM)	Atok District	Guzman
June 14, 2024 (AM)	Kibungan District	Samuel S. Ayangdan
June 14, 2024 (PM)	Kapangan District	Maricel S. Codimdim
June 26, 2024 (AM)	Tublay District	Sheller D. Ramos
June 26, 2024 (PM)	La Trinidad District	Nelian Joy G. Magciano
June 27, 2024 (AM)	Itogon I District	Letecia F. Pangket
June 27, 2024 (PM)	Itogon II District]
June 28, 2024 (AM)	Sablan District	1
June 28, 2024 (PM)	Tuba District]

- Travelling expenses incurred by the SDO Inventory team shall be charged against the Division MOOE, while travelling expenses incurred by the school personnel shall be charged against the school MOOE or other local funds available subject to the usual budgeting, accounting, and auditing rules and regulations.
- 6. Immediate and wide dissemination and strict compliance of this Memorandum is required.

SALLY L. BANAKEN-ULLALIM CESO V Schools Division Superintendent

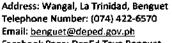
Encl: As stated

OSDS/Admin/Personnel/msc









Facebook Page: DepEd Tayo Benguet





District:	
School;	

Name of School Head:

Personnel Inventory Form (SY 2024-2025) Elementary

	Total No. of Section(s)	Enro	lment	Projected enrolment (c/o DO)	No. of	<u> </u>
Grade Level		SY 2023-202	Early Enrolment SY 2024-2025)		permane	Remarks
Kinder			_		† · · · · · · · · · · · · · · · · · · ·	
Grade 1					 	
Grade 2					 	
Grade 3					 	
Grade 4		 -		· · · · · · · · · · · · · · · · · · ·		
Grade 5	· -:-		-			
Grade 6				<u> </u>		
Total	· · · · · · · · · · · · · · · · · · ·					

Anticipated Vacancies:

NAME	Effective Date	will be separated due to:
i .		

Permanent Teaching Personnel

Item No.	Plantilla	Actual Assignment/M ain Schoot	Filled/Unfilled	Position	Last_Nam e	First_Nam e	Middle_Na me	Major	Grade Handle d

Permanent Non-Teaching Personnel

Item No.	Plantilla	Actual Assignment/M ain School	Filled/Unfilled	Position	Last_Nam e	First_Nam e	Middle_Na me	Major	Grade Handle d
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Department of Education Cordillera Administrative Region Schoofs Division of Benguet Wangal, La Trinidad Benguet

SY 2024-2025 JHS Teacher Needs Analysis Based on Early Registration Secondary Schools (Junior High School)

								School
								SHC
								Enrolment
								Special
	!						SPA Classes	Enrolment of No. of
							Classes	
							of classes	Total number
							Requirement	Teacher
						1		Original
							From what School	Borrowed to
							Number of Teachers	ed to be included in Plantilla
							To what School	Detalled P
							Number of Teachers	Detailed Plantilla to be given
							Ptantilla	Total FiNAL
							need (arra)	
							Teachers	Excess of JHS

District: School:

Name of School Head:

Personnel Inventory Form (SY 2024-2025) Junior High School

Plantilla Summery

	No. of Personnel										
Learning Area	Within the	School Plantilla	Borro	wed Item	Lent Item						
	Teacher	Master Teacher	Teache r	Master Teacher	Teacher	Master Teacher					
Math			 	 	 						
Science			ऻ	 	 	 					
TLE		· ·	 	· ·	1	 					
English		· · · · · · · · · · · · · · · · · · ·	 	 	· · · · · · · · · · · · · · · · · · ·	<u> </u>					
Filipino			 								
MAPEH		-				 					
Values				 	· 	 					
AP	 		 		+	 					

1. Permanent	Teaching Personr	el (Plantilla Ba	ised)			
Item No.	Plantilla	Actual	Filled/Unf Position	Last Name	First_Nam	Mid

Item No.	Plantilla	Assignment	illed	Position	Last_Name	e e	e e	Major
			<u> </u>		<u> </u>			-

II. Permanent Teaching Personnel (Warm Body)

Item No.	Plantilla	Actual Assignment	Filled/Unfilled	Position	Last_Name	First_Nam e	Middle_Nam e	Major

III. Permanent Non-Teaching Personnel(Plantilla Based)

Item No.	Plantilla	Actual Assignment/Main School	Filled/Unf illed	Position	Last_Name	First_Name	Middle_Name	Major
						1		[
						1	·	
					·			

IV. Permanent Non-Teaching Personnel(Warm Body)

Item No.	Plantilla	Actual Assignment/Main School	Filled/Unf	Position	Last_Name	First_Name	Middle_Name	Major
						I		
			L				·	
:	i							

Anticipated Vacancies:

NAME	Effective Date	will be separated due to:

Annex D

Department of Education Cordlitera Administrative Region Schools Division of Benguet Wangal, La Trinidad Benguet

SY 2024-2025 SHS Teacher Needs Analysis Based on Early Registration Secondary Schools with SENIOR HIGH SCHOOL

School	·. · · · · · · · · · · · · · · · · · ·
Track	
Track Strand	
d Program 11 12	
111	Em ₂
i1	C .
112 12	
classe/ strand	Total number of
Casses	
Total Teacher No. of Teacher Actual No. Excess JHS Final Need Classes Requirement of Teachers Teachers (SHS)	
Partila	SHS Teachers
Risa	echers
Classes	
Teacher	=
Actual No. of Teachers	- 5
Excess JHS Teachars	
Final Need (SHS)	
Excess (MS)	FI _n B
(Major) Subject	Tencher
Subject	Major of SHS Teacher
Total	
Yeaching in the SHS:	Major of JHS
Taught In the SIS	Subject
Reinarts	

District:	
School:	

Name of School Head:

Personnel Inventory Form (SY 2024-2025) Senior High School

Summary

Academic Track							
	No. o	f Personnel					
Strand	Teacher	Master Teacher					

TVL Track						
	No. of Personnel					
Strand	Teacher	Master Teacher				
<u> </u>	<u> </u>					
ļ	<u> </u>	<u> </u>				
	<u> </u>	<u> </u>				
!		<u> </u>				
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<u></u>	E	F .				

I. Permanent Teaching Personnel(ACADEMIC TRACK)

Item No.	Plantilla	Filled/Unfilled	Position	Last_Name	First_Name	Middle_Na me	Major	Strand
			<u> </u>					
							<u></u>	

II. Permanent Teaching Personnel(TVL TRACK)

ltem No.	Plantilla	Filled/Unfilled	Position	Last_Name	First_Name	Middle_Na me	Major	Strand
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		· · · · · · · · · · · · · · · · · · ·	- "		1			
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	<u> </u>		1			<u> </u>		

Anticipated Vacancies:

NAME	Effective Date	will be separated due to:

District:	
School:	

Name of School Head:

Personnel Inventory Form (SY 2024-2025) Integrated School

i. Permanent Teaching Personnel (Elementary)

Item No.	Plantilla	Actual Assignme nt/Main School	Position	Last_Nam e	First_Nam e	Middle_N ame	Major	Grade Handled

II. Permanent Teaching Personnel (Secondary- Plantilla Based)

Item No.	Plantilla	Actual Assignme nt	Filled/Unfil led	Position	Last_Nam e	First_Nam e	Middle_N ame	Major
<u> </u>	<u> </u>		<u> </u>	···				
<u> </u>		·						
			<u></u>					

III. Permanent Teaching Personnel (Secondary- Warm Body)

Item No.	Plantilla	Actual Assignme nt	Filled/Unfil led	Position	Last_Nam e	First_Nam e	Middle_N ame	Major
					<u> </u>			

IV. Permanent Teaching Personnel(ACADEMIC TRACK)

Item No.	Plantilla	Filled/Unfil led	Position	Last_Nam e	First_Nam e	Middle_N ame	Major	Strand
					-		·	
	· 							
							<u> </u>	<u> </u>

V. Permanent Teaching Personnel(TVL TRACK)

ltem No.	Plantilla	Filled/Unfil led	Position	Last_Nam e	First_Nam e	Middle_Na me	Major	Strand
								
						 		
<u></u>	l				<u> </u>	<u> </u>		<u> </u>

Staffing Summary (Integrated Schools)

I. Elementary

Grade Level	Total No. of Section(s)	Enroln	nent	Projected enrolment (c/o DO)	Actual No. of permanent Teacher(s)
		SY 2023-2024	Early Enrolment SY 2024- (2025)		
Kinder			<u> </u>		
Grade 1					
Grade 2				† · · - · · · · · · · · · · · · · · · · 	
Grade 3			 		
Grade 4			†·		<u> </u>
Grade 5		"			
Grade 6			1		
Total				 	

II. Junior High School

	No. of Personnel								
Learnin g Area	Within the School Plantilla		Borrowed Item		Lent Item				
	Teacher	Master Teacher	Teacher	Master Teacher	Teacher	Master Teacher			
Math			37-27-03-2						
Science						<u> </u>			
TLE									
English									
Filipino									
MAPEH									
Values						· "			
AP									

III. Senior High School

Academic Track					
	No. of	Personnel			
Strand		Master			
	Teacher	Teacher			
	1				
		<u> </u>			

	TVL Track				
	No. of Pe	No. of Personnel			
Strand		Master			
	Teacher	Teacher			



Department of Education

Cordillera Administrative Region Schools Division of Benguet

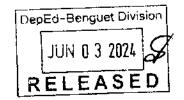
29 May 2024

DIVISION MEMORANDUM

No. 84 s. 2024

RESULTS OF THE DIVISION FEDERATION LEARNER GOVERNMENT (LG) ELECTION FOR SY 2024-2025

TO: Chief Education Supervisors
PSDSs/PSDIs
YF District Coordinators
Public School Heads
All Others Concerned



- 1. In reference to DM-OUOPS-2024-11-02487 titled Schedule of the Supreme Elementary Learner Government (SELG) and Supreme Secondary Learner Government (SSLG) Elections for School Year (S.Y.) 2024-2025, this office, through the School Governance and Operations Division Youth Formation Unit, conducted the Division Federation Election for S.Y. 2024-2025 at Benguet National High School, Wangal, La Trinidad last May 22, 2024, as stated in Division Memo 177, s. 2024.
- 2. Attached are the lists of elected officers for the **Division Federation Supreme Elementary Learner Government** (Enclosure No.1) and **Supreme Secondary Learner Government** (Enclosure No.2).
- For information and dissemination.

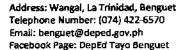
SALLY L. BANAKEN-ULLALIM CESO V Schools Division Superintendent

SGOD/SLBU/lba/yf/jstb















Department of Education

Cordillera Administrative Region Schools Division of Benguet

Enclosure No. 1 to SDO Memorandum No. 154s. 2024

Division Federation Supreme Elementary Learner Government						
Position	Name	School	District			
President	Amerie P. Paydoan	Virac Integrated School	Itogon II			
Vice President	Francine P. Cambod	Puguis Elementary School	La Trinidad			
Secretary	Verneth Joy C. Capacap	Abatan Elementary School	Buguias			
Treasurer	Jasmine Trish G. Benito	Paoad Elementary School	Tublay			
Auditor	Clytem Nestra A. Pawid	Taneg Primary School	Mankayan			
PIO	Kent Genesis A. Pacpaco	Kiwas Integrated School	Tuba			
РО	Roger Kynn M. Suaya	Adaoay Elementary School	Kabayan			
	Ceddrick Teliaken	Camilo Lucaben Elementary School	Kibungan			
	Shenneille Cid C. Sumakey	Celo Haight Elementary School	Atok			
Board Members	John Esteven S. Acbaya-an	Sinacbat Elementary School	Bakun			
Members	Jehanna Mae Coyam-an	Ekip Elementary School	Bokod			
	Katie Sharphay B. Buya	Kapangan Central Elementary School	Kapangan			
	Itogon I President		Itogon I			
	Sablan President		Sablan			



Department of Education

Cordillera Administrative Region Schools Division of Benguet

Enclosure No. 2 to SDO Memorandum No. 194 s. 2024

Divisi	Division Federation Supreme Secondary Learner Government						
Position	Name	School	District				
President	Maxinne Joy P. Bomowey	Guinaoang National High School	Mankayan				
Vice President	Marvell C. Pilay	Cordillera Regional Science High School	La Trinidad				
Secretary	Jelysabel Tiden	Camp 30 National High School	Atok				
Treasurer	Jhona Saldo	Tublay School of Home Industries	Tublay				
Auditor	Dwight Rhynn Fernandez	Sablan National High School	Sablan				
PIO	Reshane P. Macay	Ampusongan National High School	Bakun				
РО	Jaryll K. Sab-it	Kibungan National High School	Kibungan				
	Maria Trixy Czarrine P. Lumawig	Bokod National High School	Bokod				
	Nathaniel B. Donga-il	Bad-ayan Integrated School	Buguias				
	Kimberly Anne Badajos	Loacan National High School	Itogon I				
Board Members	Keren Jesiah B. Pinkihan	Ampucao National High School	Itogon II				
	Ferwin B. Takinan	Tawangan-Lusod National High School	Kabayan				
	Loraine L. Andon	Taba-ao Integrated School	Kapangan				
	Nicko Samuel P. Laruan	Twin Peaks National High School	Tuba				